



Manchester City Council Equalities Fund





Are you eligible? You must pass this test.

- Have a constitution. (or a governing document)
- Be based in Manchester and accountable to the community that you are predominantly delivering services to.
- Be a not-for-profit third sector organisation this includes voluntary and community organisations, co-operatives and mutual societies, non-governmental organisations which are value driven and which principally invest their surpluses to further social, environmental or cultural objectives.
- Be representative of the community you are intending to work with.





You must be able to provide the following

- A copy of your organisations audited or independently verified accounts
- A list of your board members, or directors, or trustees, or management committee members
- A schedule of your board, trustee, directors or management committee meetings





You must provide the following

- A copy of your business plan/strategic plan
- A copy of your equalities policy
- A copy of your child protection/safeguarding policy
- A copy of your Vulnerable adults policy
- A copy of your data protection policy
- A copy of your financial procedures





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	Pleas applic	e use this checklist to ensure you have provided all the information required where able:
		a. Completed all relevant questions
		b. Provided a copy of your governing document (Constitution/Memorandum & Articles)
		c. Provided a copy of your organisation's most recent audited or independently verified accounts
		d. Provided a copy of Equal Opportunities/Equality policy
		e. Provided a copy of Child Protection policy (if applicable)
		f. Provided a copy of Data Protection policy (if applicable)
		g. Provided a copy of Protecting Vulnerable Adults Policy (if applicable)
		h. Provided a copy of Financial Procedures / Policies including reserves policy if relevant
		i. Provided a list of Board/Management Committee members
		j. Provided a schedule of Board/Management Committee meetings
		k. Provided a copy of Business, Development or Annual Plan
		I. Signed the application. The application should be signed by the main contact, the Chair and Treasurer of the Board/Management Committee
		m. Signed the Data Protection and Freedom of Information declarations
		n. Sign the permission to approach other organisations for information on your track record
		o. Retained a copy of the application for your reference
Complete this form by midnight on 31st January 2013 - applications submi after this deadline will not be considered.		

Please return this form to the Business Improvement and Partnerships Team either by email on voluntary.sector.grants@manchester.gov.uk or by mail to Business Improvement and Partnerships Team, Manchester City Council, PO Box 532, Town Hall, Manchester M60 2LA.





Your project must meet at least one of the City Councils equalities priorities

- To strengthen our knowledge, understanding and evidence base about communities so that we can increase community cohesion and design services that meet everyone's needs
- To tackle discrimination and narrow the gap between disadvantaged groups and the wider community and between Manchester and the rest of the country

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 To celebrate the diversity of Manchester and increase awareness of the positive contribution that our diverse communities make to the city





Your project must meet at least one of the Manchester Board priorities

- Reducing worklessness
- Raising aspirations
- Promoting private sector growth

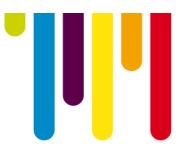




You must also demonstrate how your project will

- Involve local people, groups, and service-users in its design and delivery and where applicable encourage opportunities for volunteering
- Become sustainable after the initial grant award has expired
- Represent good value for money

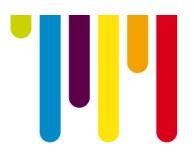




Your project should meet at least one of the following eligibility criteria

- Be innovative in nature
- Provide research or evidence on gaps in services
- Increase awareness of equality





Contact Us

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