

Meeting	Volunteer Coordinators Forum	Date	Tuesday 9 th February 2016	 <p>Volunteer Centre Manchester</p> <p>Managed by Macc</p>
Venue	Macc	Time	10 am – 12 pm	
Attendees	Jack Puller (Macc) Clare Bromley (Home Start Manchester North) Jo Tripney (ReachOut) Jennifer Cuthbert (CSSC Sports & Leisure) Leo Woodhead (Gaddum Centre) Sophia Mulliss (BHA for Equality) Ryan Greenhalgh (Coram Voice) Dan Fishwick (MASH) Roxanna Locke (Re:dish)			
Apologies	Jenni Martin (The Royal British Legion) Allanah Ashdown (British Red Cross)			

Agenda Item		Purpose	Who	When
1. Welcome, Introductions and Update from Partners				
	<p>Jack led a round of introductions using the Review, Refresh, Reboot in 2016 activity (lifted from Thoughtful Thursday – VMovement: http://bit.ly/240AVG7).</p> <p>Jack went on to ask everyone to talk about their work and describe; <i>What will you stop doing in 2016? What will you begin? What will you do more of in 2016?</i> :</p> <ul style="list-style-type: none"> • Jennifer is from CSSC Sports and Leisure; <i>a not for profit organisation aimed at public sector workers positively promoting health and well-being in the workplace.</i> • Leo is from the Gaddum Centre; <i>a leading provider of services to disadvantaged people in Greater Manchester. The Gaddum Centre work with children, adults and families, and offer a range of services, listening, advising and supporting them to a better tomorrow.</i> • Dan is from Manchester Action on Street Health; <i>MASH helps women in prostitution to make long-lasting changes. We refer to the women as ‘involved in sex work’ or as ‘sex workers’. MASH offers physical, sexual and mental health support, alongside practical help and therapeutic activities to grow confidence and skills.</i> 	Information	All	

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<ul style="list-style-type: none"> • Jo is from Reach Out; <i>a mentoring charity that changes the lives of young people from disadvantaged communities in London and Manchester through one-to-one mentoring.</i> • Clare is from HomeStart Manchester North; <i>Home-Start Manchester North recruits and trains local parent volunteers to provide weekly emotional and practical home visiting support to families with at least one child under the age of 5 years.</i> • Roxanna is from Re:dish; <i>Re:dish is a charity based in Reddish which aims to improve the lives of everyone by promoting a co-operative and cohesive community.</i> • Ryan is from Coram Voice; <i>Coram Voice enables and equips children and young people to hold to account the services that are responsible for their care. Coram Voice uphold the rights of children and young people to actively participate in shaping their own lives.</i> • Sophia is from BHA for Equality; <i>BHA is the health & social care charity which exists to challenge health inequalities and support individuals, families & communities to improve their health & well being.</i> 			
2. Discussion & Sharing			
<p>Jack led a discussion about training and development. To assist with shaping the offer around training from Volunteer Centre Manchester, Jack asked the forum to discuss and provide written feedback across two topics; <i>(Training) For Volunteer Managers; what would help you do your job better? and (Training) For Volunteers; what relevant training would you like for volunteers?</i></p> <p><i>The feedback highlighted a number of different topics; Volunteers and the Law, Recruiting and Retaining Volunteers, Social Justice, Supervision with Volunteers, Employer Supported Volunteering, Social Media etc , these will be considered as part of the training offer from the Volunteer Centre – as accredited and non-</i></p>	Information	All	

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<p><i>accredited courses.</i></p> <p>Following discussion and sharing, Jack also highlighted the Training Needs Analysis that is currently being undertaken by Macc – the organisation that manages Volunteer Centre Manchester.</p> <p>The Training Needs Analysis 2016 is available to view and complete at:</p> <p>https://www.surveymonkey.co.uk/r/QHZJJKJ</p> <p>Jack also shared some updates about Volunteer’s Week 2016:</p> <ul style="list-style-type: none"> • NCVO have released some information about Volunteers’ Week 2016 (http://bit.ly/20s7Bns); <i>This year Volunteer’s Week is being observed over 12 days (1st – 12 June 2016)</i> • Volunteer Centre Manchester will be holding a reward and recognition event during volunteers week; <i>volunteer-involving organisations will be able to nominate their volunteers to take part in the event that will feature an awards ceremony and other celebration activities – information to be shared with the network shortly</i> • Volunteer Centre Manchester is also discussing the possibility of a Volunteering Fair; <i>running alongside the reward and recognition event or separately so as to embrace the celebration as also being an opportunity to recruit volunteers</i> <p>Jack also asked two questions to the forum; <i>What are you doing to celebrate Volunteers’ Week 2016? and Can we – Volunteer Centre Manchester and Volunteer-involving Organisations work together to celebrate volunteers and volunteering in Manchester?</i> and invited feedback and discussion about this in the run up to Volunteers’ Week 2016.</p> <p>Jack also highlighted the recent award – to Volunteer Centre Manchester of a successful renewal of its Volunteer Centre Quality Accreditation Standard; <i>a quality mark for Volunteer Centres (and other organisations providing Volunteer Centre functions) that provides assurance to commissioners and funders, as well as</i></p>			

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<p><i>members of the public and volunteer involving organisations, that the Volunteer Centre is providing a high quality and effective service.</i></p> <p>A press release and further information about the award of VCQA to Volunteer Centre Manchester is available to view at:</p> <p>https://www.manchestercommunitycentral.org/news/national-recognition-manchester%E2%80%99s-home-volunteering</p>			
3. General Opportunities / Resources / Training and Development			
<p>Jack shared some key messages and information with the forum:</p> <ul style="list-style-type: none"> • What can we expect for Volunteering in 2016?; <i>Justin Davis Smith from NCVO has written a blog about the above that includes information and reflections on the three-day pledge, numbers of people volunteering, challenges and initiatives in 2016. The blog post is available to view at: http://bit.ly/1RIX5ae</i> • Flourish Project from British Red Cross; <i>The Flourish Project offers free one-to-one support to help asylum seekers (including refused asylum seekers) and refugees into voluntary placements. Over the course of six sessions, they are helped to develop their CV writing, application and interview skills, aiding them in becoming self-sufficient in applying for and obtaining placements during and following their time with the Project. Further information is available to view, download and print at: http://bit.ly/1TWoAhO</i> • Fabulous Fan Fayre Fundraising Opportunity; <i>Macc and Fabulous Fan Fayre (catering partner for Manchester City Football Club at the Etihad Stadium) are hosting an information day (22nd February 2016) for charities and community groups about a unique fundraising opportunity. Further information and booking at: http://bit.ly/1T6zOLa</i> • Introduction to Youth Work Volunteering Training from GMYN; <i>a Youth Work Training opportunity for Manchester-based Volunteers that will explore: Working with young people, youth work values, appropriate relationships with young people, managing boundaries, observing safeguarding practices and creating safe spaces and what youth work volunteering might involve. Further information and</i> 	<p>Information</p>	<p>All</p>	

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booking at: http://bit.ly/1o5EIGG • Volunteer Voices in Manchester ; <i>Volunteer Centre Manchester</i> VCM a planning to record voxpop type <i>testimonials / messages from both volunteers and organisations</i> (see “Where Volunteering Begins” Videos from NCVO > http://bit.ly/1LzDUIC) and welcome organisations putting themselves and their volunteers forward to say a few words about what volunteering means to them and how they benefit. Anyone interested in this opportunity should contact Barkery Jammeh at barkery@macc.org.uk				
4. Activity: What’s in a word				
	<i>Owing to time restraints, this agenda item was not addressed.</i>	Information	All	
	Jack closes meeting and opens the forum to networking.	Information	All	
5. Next Meeting				
	Tuesday 19th April 2016, 10 am – 12 pm at University Place, The University of Manchester			