**Case Study B**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cost heading** | **Description** | **Cost** | **VAT** | **Total** |
| **Repair and conservation work** | Statue Rebuild | 278,750 | 55,750 | 334,500 |
| **New building work** | New electrical installation for statue & interactive facility | 15,422 | 3,078 | 18,500 |
| **Other capital work** | Interactive element of statue rebuild  | 31,250 | 6,250 | 37,500 |
| **Equipment and materials (capital)**  |  |  |  |  |
| **Other costs (capital)**  |  |  |  |  |
| **Professional fees relating to any of the above (capital)**  |  |  |  |  |
| **Total**  |  | 325,422 | 65,078 | 390,500 |

**Capital Costs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cost heading** | **Description** | **Cost** | **VAT** | **Total** |
| **New Staff Costs** |  |  |  |  |
| **Training for staff** |  |  |  |  |
| **Training for volunteers** |  |  |  |  |
| **Travel for staff** |  |  |  |  |
| **Travel and expenses for volunteers** | Workshop visits for students and stewards | 7,000 |  | 7,000 |
| **Equipment and materials (activity)** | Computer, projector, phone connection, WiFi & internet | 1,000 | 200 | 1,200 |
| **Other costs (activity)** |  |  |  |  |
| **Professional fees relating to any of the above (activity)** | Statue advisor, open events and talks  | 18,500 |  | 18,500 |
| **Total**  |  | 26,500  | 200  | 26,700 |

**Delivery phase activity costs**

**Delivery phase other costs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cost heading** | **Description** | **Cost** | **VAT** | **Total** |
| **Recruitment** |  |  |  |  |
| **Publicity and promotion** | Promotional material | 2,000 | 400 | 2,400 |
| **Evaluation** | Evaluation Questionnaires, Head counts, Comments and Feedback | 500  |  | 500 |
| **Other costs** |  |  |  |  |
| **Full cost recovery** |  |  |  |  |
| **Contingency** | Unforeseen expenses | 31,000 |  | 31,000 |
| **Inflation** | at 2%  | 6,200  |  | 6,200 |
| **Increased management and maintenance costs (maximum five years)**  |  |  |  |  |
| **Non-cash contributions** |  |  |  |  |
| **Volunteer time** | Professional & Skilled  | 5,400 |  | 5,400 |
| **Total**  |  | 45,100  | 400 | 45,500 |

**Case Study A**

Capital costs

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cost Heading** | **Description** | **Cost** | **VAT** | **Total** |
|   |   | **£** | **£** | **%** | **£** |
|  |  | 0 | 0 | 0 | 0 |
| Repair and conservation work | External and internal repair and refurbishment and rearrangement of internal spaces including provision of cafe space, shop and reception areas | 924,500 | 0 | 0 | 924,500 |
| Other capital work | Interpretive fit-out | 350,000 | 0 | 0 | 350,000 |
| Other costs (capital) | Creation of small cafe and shop fit-out | 30,000 | 0 | 0 | 30,000 |
| Equipment and materials (capital) | IT equipment, fire alarms, CCTV etc | 25,000 | 0 | 0 | 25,000 |
| Professional fees relating to any of the above (capital) | Project management costs and professional fees plus an allowance for building control costs, planning and surveys | 195,428 | 0 | 0 | 195,428 |
| Total Costs |   | 1,524,928 | 0 | 0 | 1,524,928 |

Activity costs

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cost Heading** | **Description** | **Cost** | **VAT** | **Total** |
|   |   | **£** | **£** | **%** | **£** |
| New staff costs | Development Coordinator role for 3 years | 84,000 | 0 | 0 | 84,000 |
| Training for volunteers | Training in collections care and management; working with school pupils; delivering guided tours; managing other volunteers and digital technology | 10,000 | 0 | 0 | 10,000 |
| Other costs (activity) | Art and film projects inspired by heritage | 9,000 | 0 | 0 | 9,000 |
| Equipment and materials (activity) | Equipment and consumable materials for three years | 36,000 | 0 | 0 | 36,000 |
| Total Costs |   | 139,000 | 0 | 0 | 139,000 |

Other costs

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cost Heading** | **Description** | **Cost** | **VAT** | **Total** |
|   |   | **£** | **£** | **%** | **£** |
| Publicity and promotion | Banners, leaflets and support with social media | 30,000 | 0 | 0 | 30,000 |
| Evaluation | External support with evaluation carried out mainly by volunteers | 3,000 | 0 | 0 | 3,000 |
| Contingency | 10% contingency allowed across capital costs | 152,400 | 0 | 0 | 152,400 |
| Total Costs |   | 335,400 | 0 | 0 | 185,400 |

**CASE STUDIES – Notes**

**Case Study A**

* Single figure for Repair and Conservation Work. A more detailed breakdown will have been provided. If not then we will certainly ask for it.
* No figure for VAT. Applicant is VAT registered and able to recycle the VAT therefore would not claim it from HLF

**Case Study B**

* + The budget for the development phase is low and primarily relates to professional fees for the statue advisor, with all other works being undertaken on a voluntary basis;
	+ The delivery phase budget comprises statue repair and conservation works, replacement components, interactive elements and professional fees, and makes up around 87% of the total costs;
	+ Costs for engagement activities are considered low at £17,500 and do not appear to be commensurate with the overall size of the project;
	+ Transport costs are included for twelve visits by students to the statue restoration workshop.  However proposals to provide apprenticeships, internships and work experience opportunities for students are not backed up with a clear outline plan, and details and costs for these are not included in the statue builder's quotes;
	+ A budget has not been included for the professional recording or production of a film of the restoration works by students, however this may form part of their regular college course-work; and
	+ Contingency is included at 10% and inflation at 2%, but the figures do not correspond with the cost breakdown, and it is unclear how this has been calculated.